

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, February 27, 2019**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, February 27, 2019 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees L. Gordon Van Vechten, Judith C. Ogden and Jeffrey D. Fischer. Also in attendance Village Attorney, Anthony B. Tohill; Village Clerk, Margaret O’Keefe; Police Chief, Charles M. Lohmann and Village Treasurer, Patricia Mulderig. Not in attendance this evening Building Inspector, Robert O’Shea.

Pledge of Allegiance.

1. Mayor – Douglas A. Dahlgard:

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, abstention by Deputy Mayor White and adopted (4-0-1):
RESOLUTION #146-18
Minutes of January 16, 2019 7 PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.

- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #147-18
Minutes of January 30, 2019 7 PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, abstention by Deputy Mayor White and adopted (4-0-1):
RESOLUTION #148-18
Minutes of February 6, 2019 7 PM work session of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:
RESOLUTION #149-18
RESOLVED, in his official capacity Mayor Dahlgard is hereby authorized to execute the engagement letter with Cullen & Danowski, LLP to audit the financial statements for year-end February 2019; in the contracted amount of \$11,500.00.

2. Financials – Patricia Mulderig, Treasurer:

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #150-18
RESOLVED, to adopt Abstracts #127209 through and including #127218 in the total amount of \$47,152.38 be paid from the General Fund.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #151-18
RESOLVED, the Village Treasurer is authorized and directed to transfer the sum of \$12,548.85, plus interest, from the First National Bank of Long Island, Money Market Account to the First National Bank of Long Island, Money Market Account #2.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:

RESOLUTION #152-18

RESOLVED, the Village Treasurer is authorized and directed to make budget modifications totaling \$64,008.15 for a net change of zero, as noted:

		VILLAGE OF HEAD OF THE HARBOR 2018/2019 BUDGET MODIFICATIONS 2/27/2019		
		BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
		2/28/2019		2/28/2019
A1090	INTEREST & PENALTIES ON TAXES	(6,300.00)	400.00	(5,900.00)
A1130.10	GROSS UTILITIES TAX - VERIZON	(1,100.00)	(200.00)	(1,300.00)
A1130.20	GROSS UTILITIES TAX - NATIONAL GRID	(5,000.00)	(750.00)	(5,750.00)
A1170.1	FRANCHISE FEES CABLEVISION	(20,000.00)	(1,800.00)	(21,800.00)
A1170.2	FRANCHISE FEES- VERIZON	(14,000.00)	(350.00)	(14,350.00)
A1560.1	CELL TOWER REVENUE	(109,000.00)	(5,200.00)	(114,200.00)
A2110	ZONING FEES	(2,000.00)	(4,000.00)	(6,000.00)
A2660	SALE OF VEHICLES	0.00	(32,500.00)	(32,500.00)
A3006	MORTGAGE TAX	(45,000.00)	(24,000.00)	(69,000.00)
A1620.2	VILLAGE HALL UTILITIES	23,000.00	1,500.00	24,500.00
A1620.8	VILLAGE HALL RPAIRS & MAINTENANCE	8,500.00	1,000.00	9,500.00
A1325.1	TREASURER PERSONAL SERVICE	55,839.14	1,000.00	56,839.14
A1325.22	TREASURER - OFFICE SUPPLIES	2,835.00	350.00	3,185.00
A1410.22	CLERK - OFFICE SUPPLIES	9,000.00	500.00	9,500.00
A1620.8	VILLAGE HALL REPAIRS & MAINTENANCE	9,500.00	700.00	10,200.00
A5110.21	STREET MAINTENANCE - TRUCK REPAIRS	17,000.00	6,000.00	23,000.00
A5110.25	DRAINAGE TRUCKING & DISPOSAL	14,500.00	2,000.00	16,500.00
A5110.81	HIGHWAY HEALTH BENEFITS	22,900.00	1,200.00	24,100.00
A9730.6	BOND ANTICIPATION NOTES PRINCIPAL	57,999.20	12,000.80	70,000.00
A9730.7	BOND ANTICIPATION NOTES INTEREST	10,300.80	1,199.20	11,500.00
A1990	CONTINGENCY	35,034.01	40,950.00	75,984.01
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>64,008.15</u>	<u>0.00</u>	<u>64,008.15</u>

- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden and unanimously adopted:

RESOLUTION #153-18

RESOLVED, the Hon. John Toomey, Acting Justice, is authorized in his official capacity to open Justice Court Account #2, with TD Bank, and to authorize Mayor Dahlgard to be assigned as second signatory,

BE IT FURTHER RESOLVED, the village treasurer is authorized and directed to deposit the amount of \$500.00 in village funds to over administrative costs.

- It was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted:

RESOLUTION #154-18

RESOLVED, the village treasurer, Patricia Mulderig, is hereby authorized and directed to provide to Industrial Appraisals an inventory of building and movable equipment changes from March 1, 2018 through and including March 1, 2019. Said fees are approved as follows: \$185.00 update insurable valuables report, \$145.00 update property record report, for a TOTAL of \$340.00,

BE IT FURTHER RESOLVED, to authorize and direct the village treasurer to release payment in full upon receipt of updated reports.

- Discussion regarding Cyber Security Policy tabled until March 6, 2019 work session.

- It was, upon motion by Trustee Ogden, second by Trustee Fischer and unanimously adopted:

RESOLUTION #155-18

On Tuesday, February 19, 2019, a drawing for ballot placement for the village's General Election was held. Sample paper ballot provided to the Board.

RESOLVED, to approve of the sample ballot to be used for the General Election to be held on Tuesday, March 19, 2019. Said sample shall be affixed to the official minutes.

- St. James Fire Department will hold their Annual Race on Saturday, April 20, 2019.
- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten and unanimously adopted:

IN ACCORDANCE WITH RESOLUTION #135-18

RESOLUTION #156-18

WHEREAS, the Board of Trustees and Highway Commissioner deemed the 7' straight snowplow as surplus and directed its sale, and

WHEREAS, the Highway Crew Leader has investigated the fair market value for the used 7' straight snowplow as \$750.00 and has been offered a sum equal to,

NOW THEREFORE, based on all of these elements the Board of Trustees authorizes and directs Highway Department Crew Leader Frank Prinzevalli to accept the offer of \$750.00.

3. Police Department - Charles M. Lohmann, Police Chief:

- Speed displays in use.
- Discussion regarding potential to restrict commercial traffic.

4. Highway Department – Judith C. Ogden, Highway Commissioner:

- Drain installation on Harbor Road complete.
- Watercrest drains to be reviewed.
- New York State repaired drainage on Rt. 25A.

Public -

- Speed and traffic on Harbor Road discussed.
- Discussion regarding climate change.
- Discussion regarding deer.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted, to move to executive session to discuss personnel. No action taken. It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White and unanimously adopted to move back to public session.

There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 8:56 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Clerk